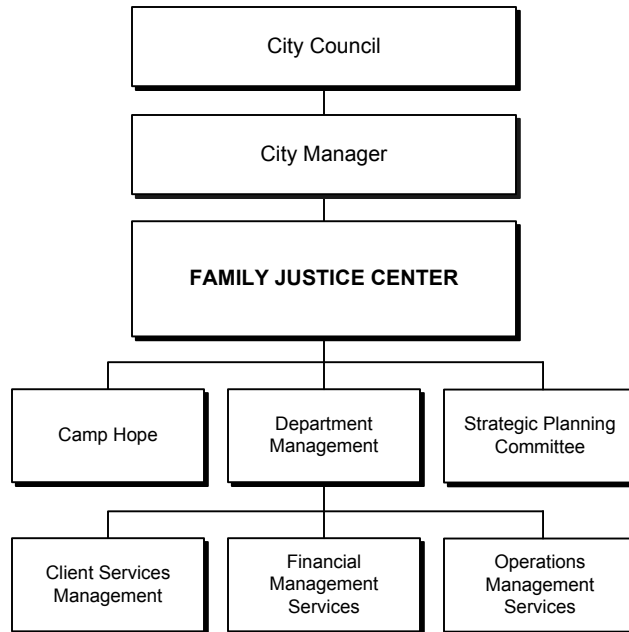


# FAMILY JUSTICE CENTER





# Family Justice Center



## Mission Statement

To stop family violence, make victims safer, hold batterers accountable, and provide long-term support for victims and children through collaboration and coordinated services.

## Department Description

The Family Justice Center was established in October 2002 under the Office of the City Attorney, and will become a separate department in Fiscal Year 2006. The Office of the Family Justice Center (OFJC) is one of the most comprehensive "one stop shop" facilities in the nation for victims of domestic violence. The OFJC addresses its mission statement by providing victims of domestic violence with the following on-site services: victims can talk to an advocate, get a restraining order, plan for their safety, talk to a police officer, consult with a prosecutor, receive medical assistance, counsel with a chaplain, and get help with transportation to a safe location. Additionally, children can receive comprehensive advocacy services, and women can obtain nutrition or pregnancy services counseling. Twenty-five agencies are now working together under one roof at the OFJC. This includes working with off-site community partners, on-site partners, an on-site Forensic Medical Unit, the San Diego Police Department (SDPD) Domestic Violence Unit and Volunteer Program, the Office of the City Attorney Child Abuse and Domestic Violence Unit, government agencies, private groups, and individuals to end domestic violence and improve the quality of life for families.

## Division/Major Program Description

### Client Services Management

Client Services Management (CSM) is responsible for providing overall management and program development for client services at the OFJC. This section oversees individual client assessments, crisis counseling, suicide evaluation, service delivery, risk assessment, safety planning, crisis training, and problem solving in emergency situations. CMS is responsible for implementing and overseeing the Paralegal Program, Medical Residency Program, Clinical Internship Program, and Client Services Program at the OFJC.

# Family Justice Center

## Division/Major Program Description

### Client Services Management (continued)

This section supervises 15 bachelor-level student interns, four Master's and PhD level clinical psychology or social worker interns, 12 medical residents, and ten legal advocates. CMS oversees the services provided for victims by the on-site partner agencies, and staff. This section provides expert witness services for criminal domestic violence cases that go to jury trial. To date, CMS has testified for 57 jury trials. CMS is responsible for keeping current with the most recent domestic violence trends, practices, statistics and information with the ability to convey this information in a court setting upon demand. CMS is responsible for participating in several community committees and providing client services direction to the OFJC. CMS develops performance standards, and implements the rewards and recognition program. In addition, this Section is responsible for creating diplomacy and team building between multiple competing agencies, partners, and interns.

### Department Management

Department Management establishes policies for the administration, direction and control of the OFJC and its domestic violence programs. Department Management focuses on building relationships and alliances with a host of nonprofit and private agencies to implement needed domestic violence programs and sustain outside funding sources. With the rapidly expanding scope and stature of the OFJC on a local, State, national and international level, Department Management is involved with the President's Family Justice Center Initiative in providing guidance to 15 states opening Family Justice Centers modeled after the OFJC San Diego. Department Management is responsible for ongoing planning and development of the Family Justice Center Camp Hope. Camp Hope is the first dedicated camping facility of its kind in America for victims of child abuse and family violence. The Camp is located at Lake Sutherland, a City-owned reservoir, which is a public private partnership between the City of San Diego and the FJC Foundation. The OFJC and the Water Department are the lead departments overseeing Camp Hope. Department Management has worked with the FJC Foundation to raise more than \$4 million for the operation and development of Camp Hope in the last year and a half. Additionally, Department Management is responsible for the ongoing evaluation and strategic planning of the OFJC and its programs. This entails ensuring the facilitation of ongoing planning, accessing short term and long term goals for domestic violence programs and the department, implementing focus groups for specific challenges, and maintaining evaluations.

# Family Justice Center

## Division/Major Program Description

### Financial Management Services

Financial Management Services (FMS) prepares and oversees the OFJC department budget, internal operating budget, the office space budget, construction budgets, and grant budgets. FMS provides fiscal management, administrative organization, development of the OFJC Grants Program, and personnel services, and tracks all donations, implements cost controls, responsible for leases and contracts, and oversees expansion projects. FMS is the liaison for various OFJC committees. In addition, this section provides information technology support to the OFJC and 25 on-site partners. FMS provides support for the site acquisition, planning and construction in implementing Phase Two for the OFJC permanent home for 2007-2008, and Camp Hope development. FMS is responsible for collaborating with the San Diego FJC Foundation to enhance the financial needs of Camp Hope and the Family Justice Center.

### Operations Management Services

Operations Management Services (OMS) is responsible for the day-to-day operations and functionality of the OFJC. OMS acts as the liaison to the Office of the City Attorney, the District Attorney's office, San Diego Police Department (SDPD), other governmental agencies, and community leaders. OMS is funded out of the SDPD Domestic Violence Unit and is a core section of the OFJC. OMS develops policies and procedures related to the Family Justice Center operations. This section develops domestic violence client protocols and guidelines for staff and the on-site partners. OMS interfaces with counselor groups and maintains support systems to include client and family programs. OMS was responsible for developing and implementing the Family Justice Center Volunteer Program that currently consists of 60 volunteers, including the chaplain volunteers. The Family Justice Center volunteers, under the direction of OMS, provide a vast array of services to the OFJC and its on-site partners. OMS is responsible for designing the Volunteer Academy that involves a comprehensive training required for all volunteers. In addition, OMS is responsible for the OFJC security needs, the domestic violence client intake system, communications system receiving victim calls, and background investigations. OMS is responsible for providing orientation and ongoing training for staff and the on-site partners.

## Service Efforts and Accomplishments

OFJC survey results received high ratings from victims/clients. Clients reported they felt safe upon arrival, and services were provided quickly in an efficient manner. Survey results showed that staff was caring, comforting, and professional. The clients were particularly excited to have numerous services at one location rather than having to visit an estimated 32 locations. Prior to the opening of the OFJC, multiple visits at different locations was the expectation for victims seeking help.

# Family Justice Center

## Service Efforts and Accomplishments

The OFJC has raised \$154,300 in donations through domestic violence events and individual donations, and obtained \$1,605,000 in grants funds through its Grants Program. The following were also accomplished:

- Received the Leadership Award from Child Help USA
  - Featured in the San Diego Magazine - September 2004
  - Received the Howland Gold Medal Award for municipal enrichment from the National League of Cities - December 2004
  - Received the National Awards Program for Adult Community Category from the Freedoms Foundation at Valley Forge in 2004
  - Received the Advancing the Status of Women Award in 2004 from Soroptomist International
  - Department of Justice awarded the OFJC \$300,000 and hailed the FJC as setting the standard for the nation
  - Selected as a finalist in the Channel 10 Leadership Award Dinner
  - Received the Peacemaker's Award from the Mediation Center
  - Mayor Dick Murphy received the Outstanding Achievement Award at the U.S. conference of Mayors in Denver for the Family Justice Center
  - Recognized by the League of Cities
  - Received the local Leadership Award from Soroptomist International in 2003
- OFJC became the model for the nation with the creation of the President's Family Justice Center Initiative (PFJCI). In July 2004, the U.S. Department of Justice dedicated \$20 million to launch the PFJCI and selected 15 communities throughout the U.S. to model San Diego's OFJC. The kick-off conference for the PFJCI was held in San Diego. The 4-day conference provided training and guidance to the 15 chosen communities.

Given the tremendous success and growth of the Family Justice Center, the OFJC expanded its office space at 707 Broadway onto the second floor October 2004. The expansion floor includes a children's play room, a family room for victims, an expanded Forensic Medical Unit, and the addition of Children's Hospital social service staff being onsite to provide ongoing counseling.

Due to a recent expansion, the OFJC was able to add a Chaplain's Program that provides spiritual help to victims and numerous volunteer hours to assist the OFJC programs. In addition, the OFJC completed the implementation of its Volunteer Program that currently consists of 60 volunteers, including the chaplain volunteers, all of whom are required to graduate from a comprehensive Volunteer Training Academy taught by the OFJC staff. Within two years, the OFJC has completed 11 volunteer training academies.

## Future Outlook

There are two phases envisioned for the OFJC. Phase One has been accomplished by the Family Justice Center occupying four floors at 707 Broadway that houses more than 120 domestic violence professionals including 25 on-site partners providing vital daily services to victims. Phase Two envisions identifying a new permanent OFJC site, preferably City-owned that will be large enough to bring all the necessary professionals and services connected with the handling of child abuse, domestic violence, elder abuse, sexual abuse cases, on-site courts, adequate parking, and temporary safe housing situated in close proximity. A Planning Committee has been formulated to follow through with Phase Two. Currently, the goal is to renovate or rebuild the existing Downtown Main Library once the new Main Library is built. This site will create a permanent "one stop shop" Family Justice Center in San Diego to bridge existing service gaps and relieve the OFJC of paying ongoing rent costs and high parking rates. Providing victims with immediate access to services and resources makes the entire process of reporting a domestic violence incident much less overwhelming for victims and children involved. The permanent OFJC home will not only help victims, but it will dramatically improve the quality of police investigations, and ultimately increase convictions of domestic violence perpetrators. Increasing conviction rates will also increase the number of perpetrators who will complete a mandatory 52-week Domestic Violence Rehabilitation Program. The combination of extensive counseling for perpetrators in conjunction with the empowerment and education of victims and children will work in a synergistic fashion to reduce the rates of child abuse and domestic violence recidivism in San Diego. Additionally, the San Diego FJC Foundation was established to be the funding arm for Camp Hope. The FJC Foundation will also be launching a capital campaign for the OFJC permanent site, Phase Two.

# Family Justice Center

## Future Outlook

The future sustainability for the OFJC and its domestic violence programs will entail broadening the grants program at the local, State, and federal levels. Additionally, the OFJC will be working to increase its donation base from community leaders, businesses and corporations through fundraising events, the development of educational materials made available to the public, a monthly newsletter, and additional community awareness events. The OFJC is in the process of increasing its collaborations with additional off-site partners to broaden public awareness and obtain additional grant funds by being the lead agency for the smaller nonprofits providing social services.

## Budget Dollars at Work

87 Clients served and received 650 phone calls for assistance during first month of operation

600 Clients and 3,000 phone calls for assistance per month

\$223,000 Savings to the City for donated hours from OFJC Volunteer Program and Chaplain Program

22,000+ SDPD domestic violence reports taken

25,000 Calls for assistance received by the OFJC

8,500 Site visitors from around the world

10,000+ Clients served since October 2002

Domestic violence homicides are down to six for calendar year 2004. There were eight in 2003, nine in 2002 and 30 in 1985.

200+ Children served at the FJC Camp Hope

Family Justice Center				
	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 PROPOSED	FY 2005-2006 CHANGE
Positions	0.00	0.00	5.00	5.00
Personnel Expense	\$ -	\$ -	\$ 500,054	\$ 500,054
Non-Personnel Expense	\$ -	\$ -	\$ 56,910	\$ 56,910
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 556,964</b>	<b>\$ 556,964</b>

## Department Staffing

	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 PROPOSED
<b>GENERAL FUND</b>			
<b>Family Justice Center</b>			
Client Svcs Mgmt	0.00	0.00	5.00
<b>Total</b>	<b>0.00</b>	<b>0.00</b>	<b>5.00</b>

## Department Expenditures

	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 PROPOSED
<b>GENERAL FUND</b>			
<b>Family Justice Center</b>			
Client Svcs Mgmt	\$ -	\$ -	\$ 556,964
<b>Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 556,964</b>

# Family Justice Center

## Significant Budget Adjustments

### GENERAL FUND

Family Justice Center	Positions	Cost
<b>Transfer of Positions from Office of the City Attorney</b>	4.00 \$	446,081
Transfer of 1.00 Deputy City Attorney (reclassified to Department Director), 1.00 Associate Management Analyst, 1.00 Assistant Management Analyst, and 1.00 Legal Secretary (reclassified to Executive Secretary).		
<b>Support for Information Technology</b>	0.00 \$	56,910
Funding is allocated according to a zero based annual review of information technology funding requirements and priority analyses.		
<b>Position Addition for Family Justice Center</b>	1.00 \$	53,973
Addition of 1.00 Clerical Assistant II to the Family Justice Center from the San Diego Police Department.		

## Expenditures by Category

	FY 2004 BUDGET	FY 2005 BUDGET	FY 2006 PROPOSED
<b>PERSONNEL</b>			
Salaries & Wages	\$ -	\$ -	\$ 340,673
Fringe Benefits	\$ -	\$ -	\$ 159,381
<b>SUBTOTAL PERSONNEL</b>	\$ -	\$ -	\$ 500,054
<b>NON-PERSONNEL</b>			
Supplies & Services	\$ -	\$ -	\$ 4,033
Information Technology	\$ -	\$ -	\$ 38,901
Energy/Utilities	\$ -	\$ -	\$ 13,976
<b>SUBTOTAL NON-PERSONNEL</b>	\$ -	\$ -	\$ 56,910
<b>TOTAL</b>	\$ -	\$ -	\$ 556,964



# Family Justice Center

## Salary Schedule

### GENERAL FUND

#### Family Justice Center

<i>Class</i>	<i>Position Title</i>	<i>FY 2005 Positions</i>	<i>FY 2006 Positions</i>		<i>Salary</i>		<i>Total</i>
1132	Asst Management Analyst	0.00	<b>1.00</b>	\$	51,280	\$	51,280
1218	Assoc Management Analyst	0.00	<b>1.00</b>	\$	61,400	\$	61,400
1535	Clerical Assistant II	0.00	<b>1.00</b>	\$	33,827	\$	33,827
1876	Executive Secretary	0.00	<b>1.00</b>	\$	50,406	\$	50,406
2132	Department Director	0.00	<b>1.00</b>	\$	143,760	\$	143,760
	<b>Total</b>	0.00	<b>5.00</b>			<b>\$</b>	<b>340,673</b>
<b>FAMILY JUSTICE CENTER TOTAL</b>		0.00	<b>5.00</b>			<b>\$</b>	<b>340,673</b>